

## **LAW CLERK HIRING INFORMATION**

**Kim R. Gibson**  
**United States District Judge**  
**Western District of Pennsylvania**

### **Chambers Contact Information**

U.S. Courthouse  
Penn Traffic Building  
319 Washington Street  
Johnstown, Pennsylvania 15901  
(814) 533-4514

**Positions:** Judge Gibson hires two term clerks for one-year terms beginning in August or early September. Judge Gibson has filled the two positions for the 2015-2016 term. Applications for the 2016-2017 term will be reviewed as detailed below.

**How to Apply:** Judge Gibson accepts online applications through [OSCAR](#).

- a. **Application Process:** Applicants should submit completed applications through OSCAR, including a cover letter, resume, law school transcript, undergraduate transcript, writing sample, and three (3) letters of recommendation.
- b. **Application Timing:**
  - i. **Second-year students:** Applications will be accepted on OSCAR from May 1, 2015, until June 25, 2015. Second-year students must submit a law school transcript with at least four (4) semesters of grades.
  - ii. **Third-year students/law school graduates:** Applications will be accepted on OSCAR from January 1, 2015, until June 25, 2015.
- c. **Interviews:** Interviews will be held in chambers after June 30, 2015. Chambers will contact applicants on or after June 30, 2015, for scheduling interviews.
- d. **Qualifications:**
  - i. Outstanding academic achievement, writing, and analytical skills; strong legal research ability
  - ii. Ability to work professionally, independently, and confidentially